

Mr. John Doe  
Flat 1  
15 Maple Grove  
Manchester  
M1 2AD

10 December 2024  
PCSE Reference: B123456780  
NHS Number: 987 456 3210

Dear Mr. John Doe,

**Important information regarding your General Practice (GP) Registration**

We are writing to you to confirm if the home address the NHS holds for you is up to date.

If we do not receive the information we need from you within 30 days of the date of this letter, it will be assumed that you have moved and we will begin the process of removing you from your GP surgery's patient list. This means you will not receive important information about your healthcare and will no longer be registered with a GP surgery.

Please complete one of the options on the attached page. You may want to keep this page in a safe place for your records.

**How do I request this letter in an alternative format?**

To request this letter in an alternative format such as braille, large print or audio version please contact your GP surgery.

You may also receive this message in an email.

Thank you for taking the time to respond to this request.

Yours sincerely  
Primary Care Support England  
Delivered on behalf of NHS England by Capita.  
<https://pcse.england.nhs.uk/organisations/public>



The NHS currently holds the following address for you:

Flat 1  
15 Maple Grove  
Manchester  
M1 2AD



England

Primary Care Support England

### What to do if your address information is correct

Please complete one of the following options:

#### Option 1

Scan the QR code and complete the online form to confirm your address. You will need reference number **B123456780** and NHS number **987 456 3210**



#### Option 2

Text  
**YESB123456780** to  
07860 055388 (usual  
contract charges will  
apply).

#### Option 3

Tick this box



Return this page in  
the envelope  
provided. You do not  
need a stamp.

### What to do if your address information is not correct

- You may need to register with a new GP surgery using the following link <https://www.nhs.uk/service-search/find-a-gp>
- Contact your current GP surgery to update your address.
- If you have left the United Kingdom and do not intend to return within 3 months you should call your GP and ask to be removed from their patient list.

A translated version of this letter is available in the following languages:

Bānlā (বাংলা Bengali)  
Eurbāa (عربي Arabic)  
Español (Spanish)  
Français (French)  
Gujarātī (Gujurati)  
Pajābī (ਪੰਜਾਬੀ Punjabi)  
Polskie (Polish)  
Português (Portuguese)  
Urdu (Urdu)  
Zhōngwén (中文 Chinese)

Visit <https://pcse.england.nhs.uk/members-public/my-details-and-nhs/other-languages>